

**TN Governor's Highway Safety Office
Impaired Driving Task Force – MAP 21
CHARTER**

Mission

To develop, recommend best practices and approve a strategic plan that will support the mission of the TN Governor's Highway Safety (GHSO) Plan's Alcohol and Other Drugs Impaired Driving Countermeasures section and to

Team Structure

The Impaired Driving Task Force (IDTF) will function as a parallel team with all members having equal standing. Decisions are made collectively between the GHSO and the subject matter expert for areas of emphasis in the Highway Safety Performance Plan's Impaired Driving section.

Responsibility for meeting coordination will be administered by the GHSO Meeting Coordinator who compiles meeting minutes and disseminates to members, manages all aspects of meeting, including identification of meeting location, keeping meeting on schedule, and conducting meeting evaluation at conclusion.

Chartering Authority

The IDTF is chartered by the Director of the TN Governor's Highway Safety Office. The IDTF may be dissolved at the discretion of the Director based on changes or alterations of requirements of the MAP-21 Reauthorization.

Extent of Authority

The IDTF may make recommendations to the direction of the- relevant to all human and financial resources under its purview. Any IDTF member may request that a course of action be approved by the Chartering Authority if deemed necessary.

Duration

The IDTF will conduct its work beginning May 1, 2013. By October 1, 2014 the IDTF should evaluate its effectiveness and determine whether its work should continue for a predetermined period of time. The group may continue based on extension of the MAP-21 Reauthorization.

Time Commitments

The IDTF will meet a minimum of once per year. Meeting dates and times will be adjusted as needed at the consensus of members. Time for completion of work outside of IDTF meetings will vary, but is not expected to exceed one-two hours per month.

Membership

Consists, at a minimum, of representatives from the TN Governor's Highway Safety Office, areas of law enforcement and the criminal justice system (e.g., prosecution, adjudication and probation), driver licensing, treatment and rehabilitation, ignition interlock programs, data and traffic records, public health

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and communication. Each representative may designate appropriate individuals with the requisite skill, understanding, and commitment to effectively contribute to the IDTF's work. Membership ideally should not exceed 20.

Current Members:

- Terry Ashe, Executive Director, Tennessee Sheriff's Association
- Bruce Behringer, Deputy Commissioner, TN Department of Health
- Rod Bragg, Assistant Commissioner, TN Department of Mental Health and Substance Abuse Services
- Jennifer Donnals, Communications Director, TN Department of Safety and Homeland Security
- Maggie Duncan, Executive Director, Executive Director, Tennessee Association of Chiefs of Police
- Ehrin Ehlert, Trooper, Statewide Interoperability Coordinator, TN Department of Safety & Homeland Security
- Michael Hogan, Director of Driver License Issuance, TN Department of Safety and Homeland Security
- Richard Holt, Law Enforcement Liaison Administrator, Governor's Highway Safety Office
- Tom Kimball, Traffic Safety Resource Prosecutor, District Attorneys General Conference
- Chris Osbourn, Traffic Safety Data Manager, Research, Planning, & Development / TITAN, TN Department of Safety & Homeland Security
- Lila Statom, Judge, Hamilton County/Chattanooga
- Chuck Taylor, Deputy Commissioner, TN Department of Correction
- Tracy Trott, Colonel, Tennessee Highway Patrol

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As the nature of the IDTF's work is not confidential, guests may attend meetings/conference calls/webinars as deemed appropriate or necessary by the membership.